

REGULAR LICENSE valid July 1, 2024 - June 30, 2026

\$50.00

Date Paid: _____

Cash/Check # _____

Receipt # _____

Acct Code 100-00-44115-000

PROVISIONAL LICENSE INFORMATION: If applying for a **NEW** and **not a renewal** license between **May 1 to June 30**, a provisional license may be necessary until the REGULAR license takes effect on July 1. A provisional license is issued for a period of 60 days. Fees due at time of application: \$15 provisional + \$50 regular = \$65.

PLEASE PRINT CLEARLY. THANK YOU.

Name of business where you will be utilizing this license? (answer required)

If you work for Kwik Trip, please provide the store # or street address.

First Name (must match ID)

Middle Name (must match ID)

Last Name (must match ID)

Male ☐Female ☐

Email Address

Telephone No.

Street Address of Where You Live

City

State

Zip

Date of Birth

Driver's License or ID #

DL State

DL Expiration

Please be advised that the Police Department will review and verify the information contained in this application.

If the information is incomplete or incorrect, it is likely that the application will not be approved.

1. Have you ever been issued a REGULAR LICENSE from the City of Altoona? ☐ NO: you are a NEW applicant >> **Please answer questions 2, 3 and 4**
☐ YES: please record the expiration date of that license here: _____
If the license expired **MORE** than 2 years ago, you are a **NEW** applicant >> go to question 2
If the license expired **LESS** than 2 years ago, you are a **RENEWAL** applicant >> go to question 5.
2. **NEW** Within the past two (2) years, have you completed the Bartender's Training Course in the State of Wisconsin OR do you have a REGULAR LICENSE from another Wisconsin municipality? ☐ NO **STOP** Your application cannot be processed at this time
☐ YES >> Please attach a copy of your Wisconsin class certificate OR a copy of a current bartender license from other community > **go to question 3**
3. **NEW** Did you attach a copy of your Wisconsin class certificate or current REGULAR license from another community? ☐ NO **STOP** Your application cannot be processed at this time
☐ YES >> **go to question 4.**
4. **NEW** Will you be working unsupervised before a REGULAR license is issued? ☐ NO >> **go to question 5**
☐ YES >> When submitting this application to Altoona City Hall, please speak to the City Clerk so that your work status can be clarified >> **go to question 5.**
5. Have you lived out of state in the past 5 years? ☐ NO >> **go to question 6**
☐ YES, please list the locations _____
City State City State
6. Have you violated any laws, including UNDERAGE DRINKING? ☐ NO >> **go to question 7** **Failure to list prior convictions is a basis for denial**
☐ YES >> What state(s) have you violated laws in? _____
LIST ALL PAST VIOLATIONS If you need more room, please use a separate sheet of paper, and attach hereto.
Year Nature of Offense Year Nature of Offense
Year Nature of Offense Year Nature of Offense
LIST ANY CURRENT PENDING CRIMINAL VIOLATIONS
Year Nature of Offense Year Nature of Offense
7. Are you currently on probation or parole? ☐ NO >> **go to question 8**
☐ YES >> **Agent's name and phone #** >> **go to question 8**
8. Have you EVER used a different name or changed your name? ☐ NO >> **go to question 9**
☐ YES >> List ALL other names here: >> **go to question 9**
9. Did you attach a copy of your driver's license or photo ID to this application? ☐ NO **STOP** Your application cannot be processed at this time
☐ YES >> **go to Applicant's Statement below**

APPLICANT'S STATEMENT

I hereby certify that the answers on this application are true and correct to the best of my knowledge. I agree in the consideration of the granting of the PROVISIONAL and/or REGULAR license to comply with the laws of the State of Wisconsin and to the provisions of the Municipal Code of Ordinances of the City of Altoona.

Applicant's Signature

Date

STAFF USE ONLY

	Date	Staff Initials
Scanned + filed	_____	_____
Emailed to PD	_____	_____
Approved by PD	_____	_____
Denied by PD	_____	_____