

Annual Room Tax Calculation

Report for **YEAR:** _____

Business Name _____

Address _____

Gross receipts of all sales for the year \$ _____

Less:

Receipts from sources other than room rent	(\$ _____)	
Rent received from non-transient guests <i>(stays 30+ consecutive days)</i>	(\$ _____)	
Airbnb	(\$ _____)	
Booking.com	(\$ _____)	
Expedia Collect	(\$ _____)	
Priceline	(\$ _____)	
VRBO/Homeaway	(\$ _____)	
Other market place provider name: _____	(\$ _____)	(\$ _____)

Total Taxable Room Rent \$ _____

City of Altoona Room Tax at 7% x .07

Total Room Tax \$ _____

Less 2% Administrative Fee *(if paid by the due date)* (\$ _____)

Net Tax Due \$ _____

I hereby certify that the information supplied hereon is accurate to the best of my knowledge.

Signature of owner or authorized agent Date

Title: _____

Please mail this form along with your payment no later than February 1 following the previous year ending December 31 to:

City of Altoona
1303 Lynn Avenue
Altoona, WI 54720

↓ *Office use only* ↓

Amount Received \$ _____

Delinquent? Yes No

2% Administrative Fee Cancelled \$ _____

6% Interest from Due Date \$ _____

\$10.00 Late Filing Fee \$ _____

Other Penalties Applied \$ _____